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**2010 Medical Student Anesthesia Research Fellowship Symposium**  
**Tuesday, October 19, 2010**  
**3:00 – 6:00 PM**  
**San Diego Convention Center, Upper 28CD**  
**San Diego, CA**

Greetings from FAER! We are well into August, which for some of you means completion of your summer research experience. We hope that each of you is finding or has found your experience to be productive and rewarding . . . we will look forward to hearing your feedback! The following information is intended to help you prepare for October's ASA Annual Meeting.

### [OCTOBER ASA MEETING REGISTRATION](#)

Registering for the ASA meeting requires two separate actions by the student.

1. First, students must register with FAER to participate in the MSARF Symposium. To do so, complete and return the Symposium Registration Form **via email to FAER (schrandt.mary@mayo.edu) not later than Wednesday, September 1**. You may obtain a copy of the form at <http://www.f aer.org/programs/students/documents/2010MSARFSymposiumRegistrationForm.doc>.
2. Second, students must register directly with the ASA to attend the ASA Annual Meeting. If you've not already done so, we encourage you to register online now. To complete the formal registration process, please access the ASA Annual Meeting website at <http://www2.asahq.org/web/index.asp>
  - Registration fees for MSARF participants to attend the annual meeting have been waived.
  - Membership in the ASA Medical Student Component Society is a requirement of registration. FAER has submitted your membership applications to the ASA and has paid the \$10 membership dues.
  - Please refer to the membership information you received from the ASA, which includes your membership number, to register. Your contact at the ASA for student membership questions, or if you experience difficulty with the registration process, will be Chris Dionne (847-268-9111).

### [MEETING SCHEDULE](#)

In addition to the events listed below, you are free to explore the Annual Meeting and learn more about the society and specialty. When you check-in at the ASA Annual Meeting Registration desk, you will pick up a program book that outlines all the activities at the meeting. In the meantime, the ASA's Annual Meeting website has information about meeting activities; select the "Events" link located at the top of the screen to learn more. You may also wish to visit the ASA Medical Student Component Website at <http://www.asahq.org/msd/> to read about additional opportunities which may be available to you during the meeting..

Program materials and updates to the MSARF schedule will be posted onto the FAER website, <http://www.faer.org/programs/students/msarf.html> as they become available.

### **Sunday, October 17, 2010**

- 11:00 AM - 4:30 PM: Stop by the FAER Booth, located within the ASA Resource Center, to pick up materials. The Resource Center will be located in the Sails Pavilion, which is on the upper level of the San Diego Convention Center. Registration will also be located in the Sails Pavilion. If arriving late on Sunday, you may stop by the booth Monday morning.

### **Monday, October 18, 2010**

- 8:00-11:00 AM: FAER Academy of Research Mentors in Anesthesiology Workshop  
*San Diego Convention Center, Upper 8*
- 11:15-12:20 PM: 2010 Emery A. Rovenstine Memorial Lecture  
*San Diego Convention Center, Upper Ballroom 20 A-C*
- 12:30-2:00 PM: Celebration of Research Lunch  
*San Diego Convention Center, Upper 8*
- 2:00-3:00 PM: Tenth FAER Honorary Research Lecture  
*San Diego Convention Center, Upper 8*
- 3:00-5:00 PM: FAER Panel  
*San Diego Convention Center, Upper 8*

### **Tuesday, October 19, 2010**

- **3:00 to 6:00 PM:** **Attendance Mandatory:** MSARF Symposium  
*San Diego Convention Center  
Upper 28CD*
- **6:30 to 8:30 PM:** **Attendance Optional:** FAER Resident Scholar/FAER MSARF Farewell Reception (an invitation will be sent prior to the meeting).  
*San Diego Marriott Hotel and Marina  
Santa Rosa (South Tower, 1<sup>st</sup> Floor)*

### **SYMPOSIUM DETAILS**

The 2010 FAER MSARF Symposium, which features both poster and oral presentations, will be held on Tuesday, October 19 from 3:00 to 6:00 p.m. in San Diego Convention Center, Upper 28CD. Each MSARF participant will have prepared a written abstract summarizing their experiences at the host institution. All students will prepare a poster for an informal presentation during the first half (90 minutes) of the meeting. In the second half (90 minutes) of the program, 14 students will present oral presentations of their abstracts to the audience. Selection of this group of presenters will be made by the MSARF Program Committee based upon an evaluation of the submitted abstracts. Students selected to also give an oral presentation will be notified via email by September 18.

- **Written Abstract:** The abstract is incorporated within the Symposium Registration Form and should describe your project in 250 words or less. Students are encouraged to work with their mentors in the development of the abstract. Recognizing that many projects will not yet be completed, the student may report on progress to that point in time with a statement about future plans for study.
- **Poster Preparation:** All MSARF participants must prepare a poster according to ASA guidelines. Poster board stands and surfaces 4' high and 6' wide will be set up for you in the room. FAER will affix your abstract identification number to the poster board surface to which you have been assigned.

You will receive your assignment number when you arrive the day of the symposium. On this corkboard surface the authors will mount the following items:

- A label indicating the title and authors (presenting author underlined)
- A large-type copy of the abstract
- Any tables and illustrations which convey the result of the study

The figures and tables you prepare should be a size which is read easily from a distance of 3' or more. The backing material of the abstract, title and illustrations should be one which is easily attached to corkboard by pins or tacks. The quality of illustrations and figures should be similar to those you would use in making slides. They should be of a quality which, to you, balances beauty, simplicity and transmission of information. You may want to list the conclusions of your paper on one portion of the surface.

- **Student Responsibility:** Students are expected to arrange their presentations on the assigned board in the hour immediately preceding the start of the session. Assistance will be available to supply information, tacks and other help. The first 90 minutes of the symposium will be devoted to the audience being able to go through the hall and in a fashion similar to the traditional poster session, be able to evaluate and discuss your presentation with you. During this time you will be expected to be at your poster to be able to interact with the audience.
- **Oral Presentation:** Student selected to also give an oral presentation will be notified by email not later than September 18. Please prepare a 3 to 5 minute PowerPoint presentation in PC format, using standard PC fonts. You will be asked to bring your presentation on a CD or flash USB drive to the event to be loaded onto the provided computer 1 hour prior to the start of the Symposium. Assistance will be available on site. Please note that your oral presentation will be followed by 1 to 2 minutes of questions from the audience and/or moderator.

### **REIMBURSEMENT FOR TRAVEL EXPENSES**

At the conclusion of the ASA Annual Meeting, FAER will provide a \$1,000 stipend to your host department to help defray expenses related to your participation at the meeting. Attendees should seek reimbursement of related expenses directly from the host department based upon the host department's policies and procedures. Please work with your site coordinator prior to making your hotel and airline reservations to discuss the arrangements, gain an understanding of what constitutes allowable expenses and to obtain a timeline within which you may expect to receive reimbursement. Students are encouraged to contact FAER directly should they experience any difficulty in receiving reimbursement following the meeting.

We hope you will be able to join us in San Diego and that you have found this information useful in preparing for your meeting participation. As always, please do not hesitate to contact us if you have any questions!

### **The Foundation for Anesthesia Education and Research**

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